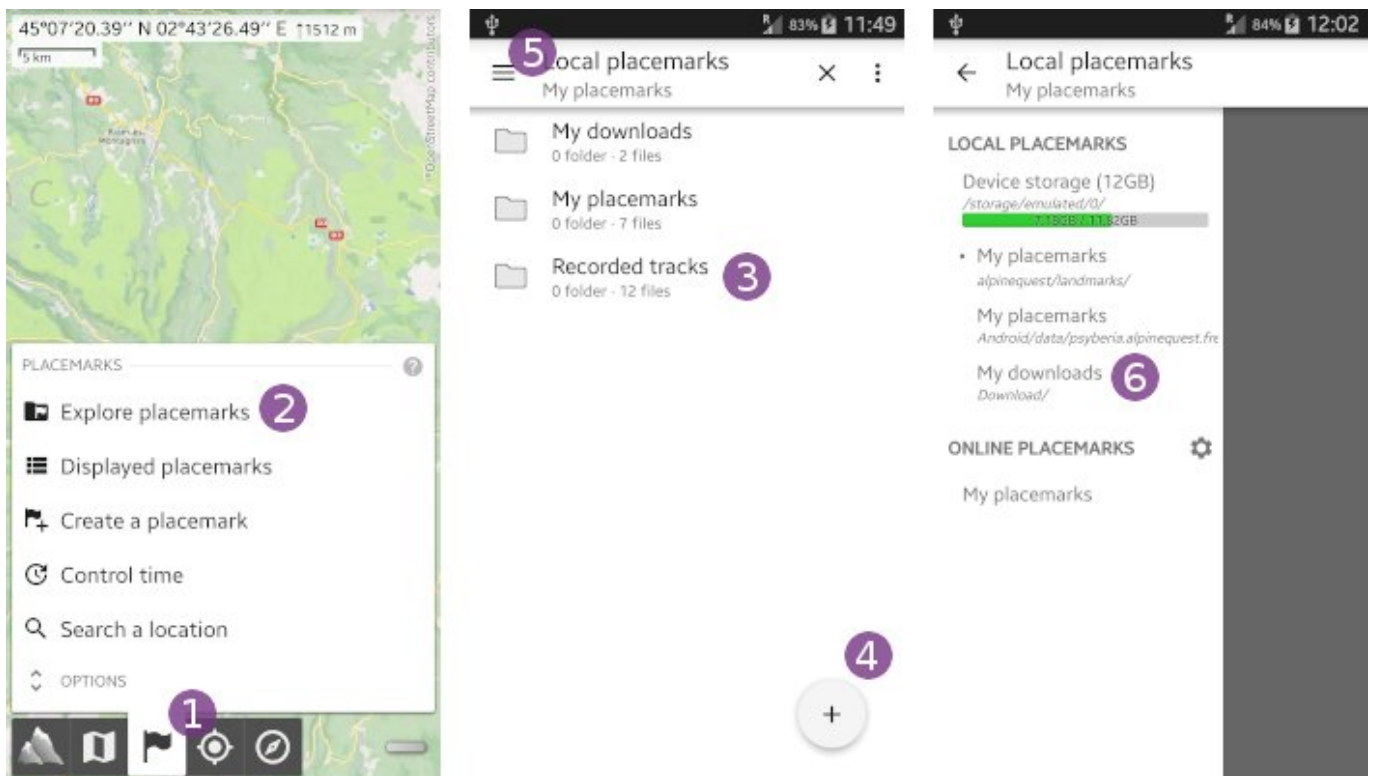


# How to open the placemarks explorer?

- Tap the **“Placemarks”** menu **1** and on **“Explore placemarks”** **2**;
- You can then tap a sub-folder to open it, like **“Recorded tracks”** **3** to list all previously recorded tracks;
- To create new items, tap on **“+”** **4**;
- To list even more folders, tap the left menu icon **5** and select another place, like the **“Downloads”** **6** folder where are saved all the items you've downloaded on your device.



# How to change the display mode?

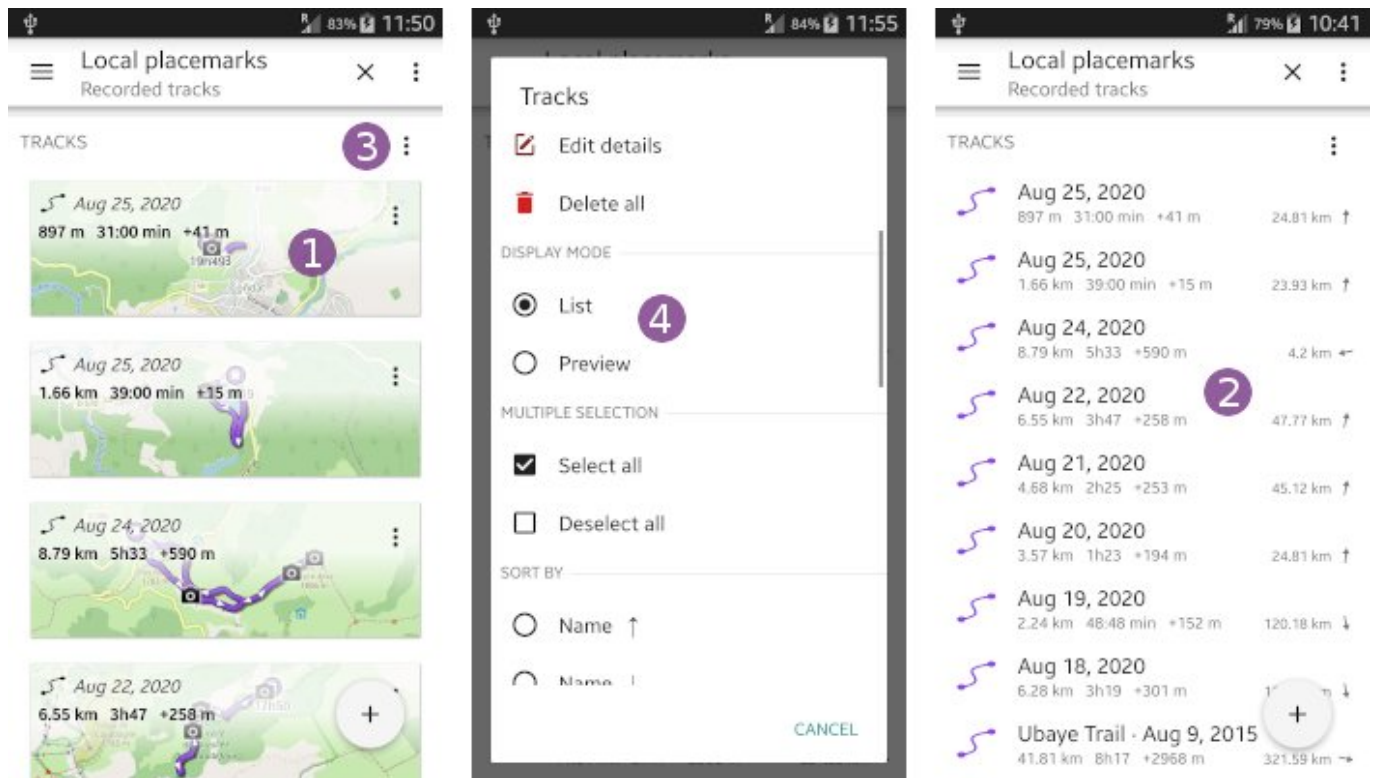
Items can be displayed in two different ways:

- The **“Preview”** mode **1**, in which you can see a preview image for all items;
- The **“List”** mode **2**, in which the items are displayed in a more compact way with some extra information.

To change the display mode:

- Tap the header menu icon **3** to display the menu of this placemarks category;
- Select the desired display mode, **“Preview”** or **“List”** **4**.

**i** Each category of placemarks has its own display mode which can be set independently.



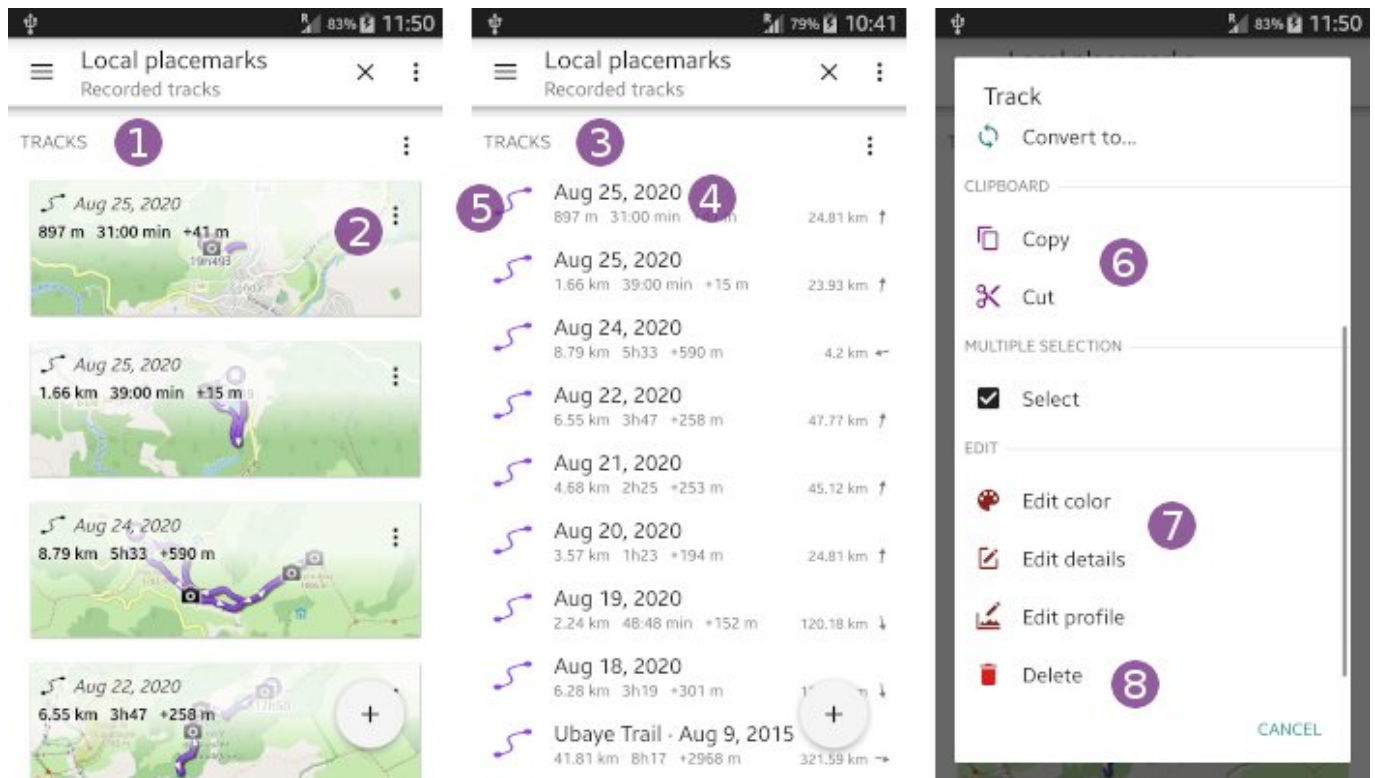
## How to copy, edit or delete one single item?

If your items are displayed in **"Preview"** mode **1**, tap the item menu icon **2** to display the item menu.

If your items are displayed in **"List"** mode **3**, long press the item **4** or tap its icon **5** to display the item menu.

From the item menu, tap the desired action:

- **"Copy"** or **"Cut"** **6** to add this item to the clipboard;
- Any edit action **7**;
- **"Delete"** **8** to permanently and irremediably delete this item.



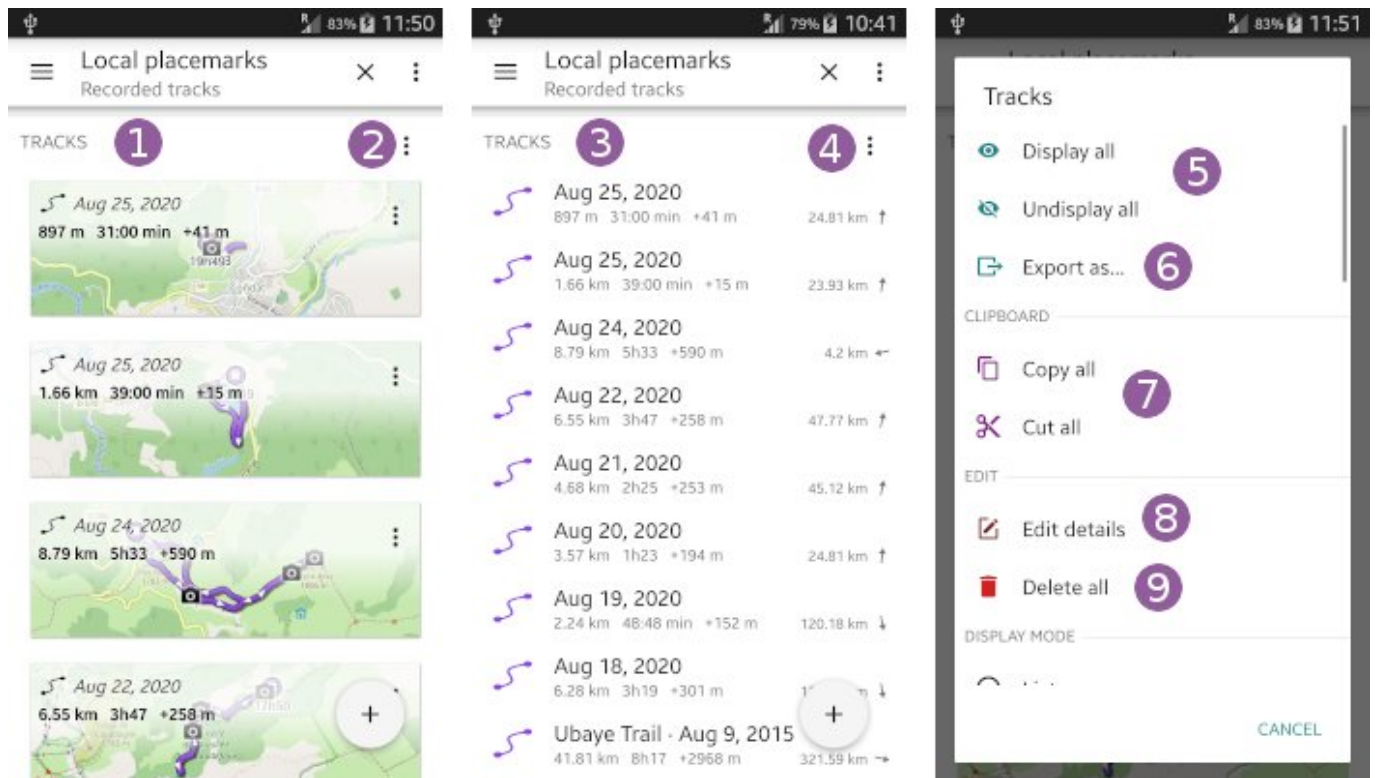
## How to display, export, copy, edit or delete all items?

If your items are displayed in **“Preview”** mode **1**, tap the header menu icon **2** to display the menu of this placemarks category.

If your items are displayed in **“List”** mode **3**, tap the header menu icon **4** to display the menu of this placemarks category.

From the menu, tap the desired action:

- **“Display all”** or **“Undisplay all”** **5** to add or remove all items to/from the map view;
- **“Export as...”** **6** to export all items at the same time in an external placemark format file;
- **“Copy all”** or **“Cut all”** **7** to add all items to the clipboard;
- **“Edit details”** **8** to edit the name, color, etc. of all items at the same time;
- **“Delete all”** **9** to permanently and irremediably delete all items.



## How to display, export, copy, edit or delete multiple items?

If your items are displayed in **“Preview”** mode:

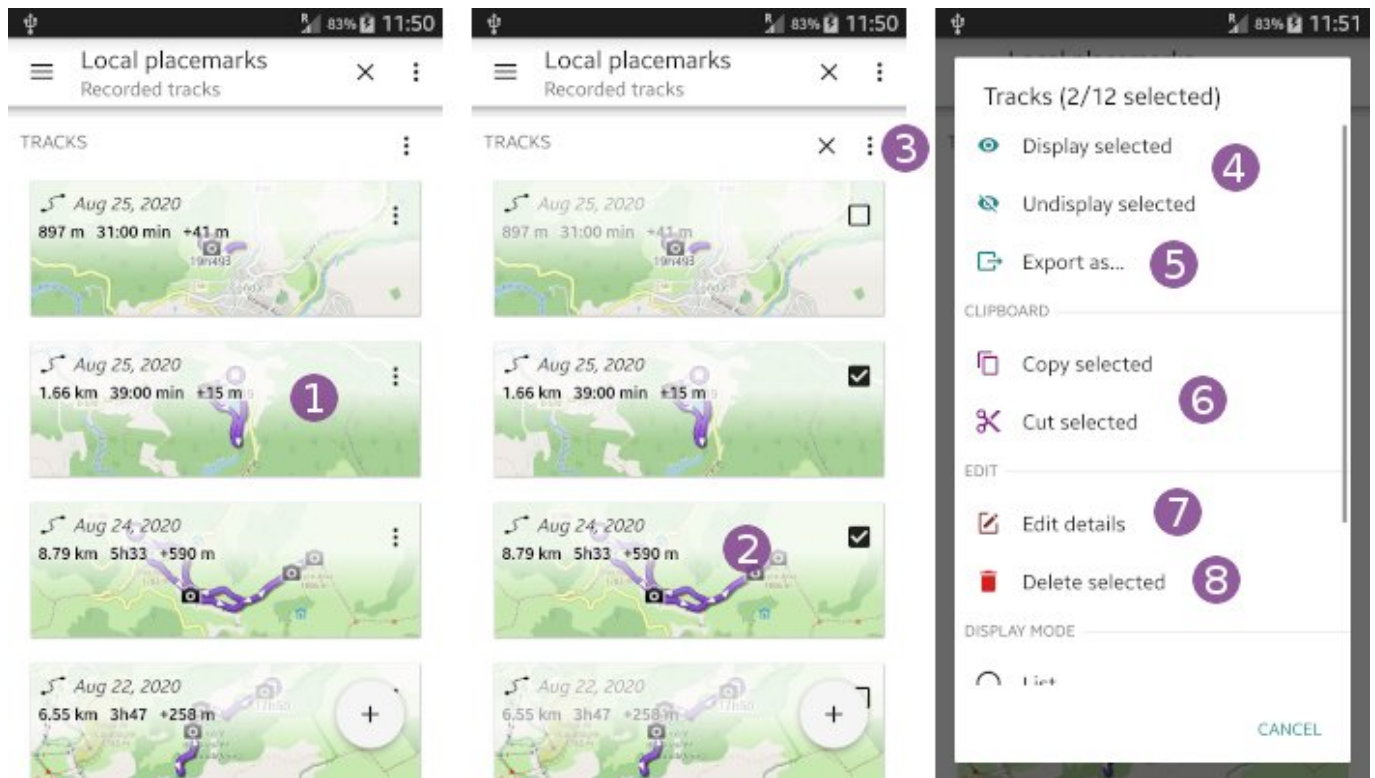
- Long press a first item (1) to activate the multi-selection mode;
- Tap the other items you want to select (2);
- When all desired items are selected, tap the header menu icon (3).

From the header menu, tap the desired action:

- **“Display selected”** or **“Undisplay selected”** (4) to add or remove all selected items to/from the map view;
- **“Export as...”** (5) to export all selected items at the same time in an external placemark format file;
- **“Copy selected”** or **“Cut selected”** (6) to add all selected items to the clipboard;
- **“Edit details”** (7) to edit the name, color, etc. of all selected items at the same time;
- **“Delete selected”** (8) to permanently and irremediably delete all selected items.

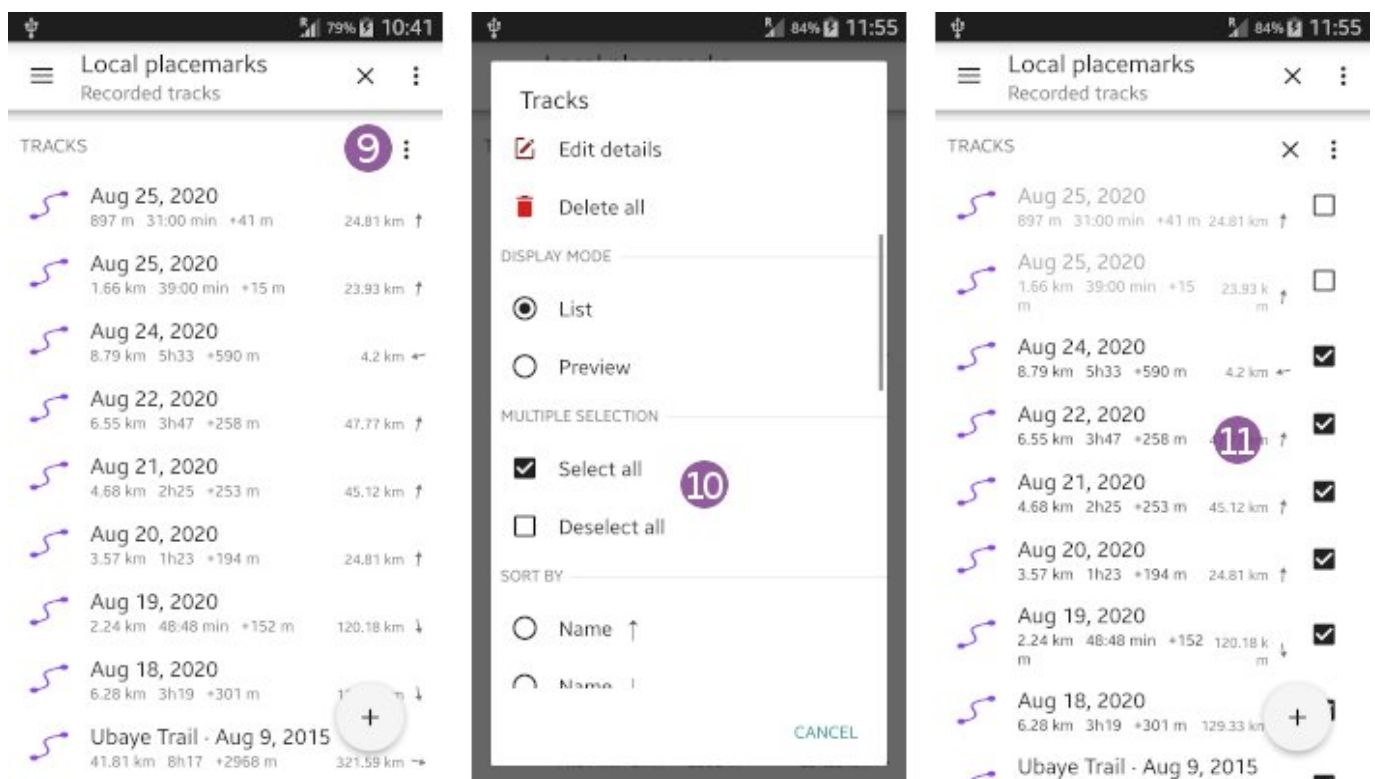
**i** The number of selected items is displayed at the top of the header menu.





If your items are displayed in “**List**” mode:

- Tap the header menu icon **9**;
- Choose “**Select all**” or “**Deselect all**” **10** to activate the multi-selection mode and initially select or deselect all items;
- Tap the other items you want to select or deselect **11**;
- When all desired items are selected, tap the header menu icon **9** again to display the header menu (see above actions **4** - **8**).



# How to paste items?

When some items are copied or cut, the clipboard icon **1** is displayed in the top toolbar.

To paste the items:

- Display the folder in which you want to paste your items. To create a sub-folder, tap “+” **2** and choose “Folder” in the list;
- Tap the clipboard icon **1** to display the clipboard content;
- Tap “Paste all” **3** to paste all items in the current folder;
- Alternatively, you can tap one single item **4** to only paste this one;
- To empty the content of the clipboard, tap “Empty” **5**.

